

Montreal, 3 March 1998

COUNCIL RESOLUTION: 98-03

Budget Approval for On-going Activities

THE COUNCIL:

HAVING TAKEN NOTE of Secretariat Document C/C.02/98.07/DISC/02;

HEREBY AGREES TO:

AUTHORIZE the Secretariat of the Commission for Environmental Cooperation to meet its obligations and to cover ongoing activities in accordance with the proposal contained in Secretariat document C/C.02/98.07/DISC/02.

(S) Avrim Lazar

Government of Canada
By: Avrim Lazar

(S) José Luis Samaniego

Government of the United Mexican States
By José Luis Samaniego

(S) William A. Nitze

Government of the United States of America
By: William A. Nitze

1998 BUDGET

In order to allow the Secretariat to continue to meet its obligations and to cover ongoing activities, we are requesting authorization to spend up to 25% of the following budget items.

Please note that in the case of NAFEC we are requesting US\$50,000 to cover management related costs.

DESCRIPTION	AMOUNT US \$	25%
1 - Program and obligations		
1.1) Project costs <i>Work will only be initiated for projects which have been approved by the Parties.</i>		
1.2) Salaries <i>To meet payroll obligations.</i>	1 879 000	469 750
1.3) Specific obligations <i>To cover ongoing activities such as preparation of the Annual Program and budget, work on the San Pedro River Basin A13, etc.</i>	646 000	161 500
1.4) Publications and reports <i>To cover ongoing activities such as preparation of the Annual Report, State of the Environment Report and other publications.</i>	475 000	118 750
1.5) Rent - Program related <i>To meet lease obligations</i>	296 000	74 000
1.6) Telecommunications - Program related <i>To cover ongoing activities.</i>	59 000	14 750
1.7) CEC Resource Centre <i>To cover ongoing activities such as subscriptions, Website and database maintenance</i>	230 000	57 500

1.8) Common program related expenditures	50 000	12 500
<i>To cover activities carried out by the Directors.</i>		
2 - Common operations		
2.1) External and temporary support	164 000	41 000
<i>To meet payroll obligations such as special accounting expertise, audit services, legal expertise, assets insurance, banking and payroll fees, etc.</i>		
2.2) Telecommunications - Non program related	41 000	10 250
<i>To cover ongoing activities.</i>		
2.3) Assets	190 000	47 500
<i>To meet lease obligations.</i>		
2.4) Rent - Non program related	204 000	51 000
<i>To meet lease obligations.</i>		
2.5) Relocation & orientation	60 000	15 000
<i>To cover ongoing activities.</i>		
2.6) Office equipment & supplies	100 000	25 000
<i>To cover ongoing activities.</i>		
2.7) Professional development	20 000	5 000
<i>To cover ongoing activities.</i>		
3 - Departmental operations		
3.1) Salaries	1 293 000	323 250
<i>To meet payroll obligations.</i>		
3.2) Public outreach	289 000	72 250
<i>To cover ongoing activities such as translation, mailings and activities of the Mexico office.</i>		
3.3) Council Sessions	180 000	45 000
<i>To cover ongoing activities such as meetings of GSC and Alternate Representatives.</i>		

3.4) Executive management <i>To cover ongoing activities such as travel and hospitality.</i>	100 000	25 000
3.5) JPAC Operations <i>To cover ongoing activities.</i>	100 000	25 000
3.6) Public Meetings <i>To cover ongoing activities.</i>	125 000	31 250
4 - Contingency fund <i>To cover ongoing activities such as preparatory meetings and translations.</i>	200 000	50 000