



30 April 2014

COUNCIL RESOLUTION: 14-02

**Extension of deadline for use of 2013 funds**

THE COUNCIL:

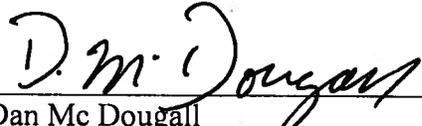
MINDFUL of Rule 5.3 of the Financial Rules of the CEC;

ACKNOWLEDGING the Council's decision during its 2011 Regular Session that CEC project operations will follow a 1 July to 30 June implementation calendar;

TAKING INTO ACCOUNT the Memorandum from the Executive Director of 15 April 2014 (attached), identifying the 2013 activities planned under the 2013-2014 Operational Plan that will not be completed, and giving the reasons for the delay;

HEREBY DECIDES to transfer an amount not to exceed C\$368,550 into the 2014 budget in order for these activities to be completed within the timeframes recommended in the attached memo.

APPROVED BY THE COUNCIL:

  
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Dan Mc Dougall  
Government of Canada

  
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Enrique Lendo Fuentes  
Government of the United Mexican States

  
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Jane Nishida  
Government of the United States

## Memorandum

**DATE:** 15 April 2014  
**A / PARA / TO:** Alternate Representatives  
**DE / FROM:** Executive Director  
**CC:** General Standing Committee  
**OBJET / ASUNTO /RE:** Review of delayed 2013 tasks and request for extension of funds

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The Secretariat is informing the Council of delayed task-level initiatives in the 2013-2014 Operational Plan and requesting an extension of the financial deadline for these tasks. The extension will provide for the reasonable completion of the delayed tasks in accordance with the two-year objectives of the Plan. The delays are due to combination of factors including: the delayed approval of 2013-2014 Operating Plan project descriptions in mid-August 2013; the US Government shut down in October 2013; and, the expanded competitive Request for Proposal (RFP) process for contracting that has added to the project timelines while yielding more cost-efficient consulting services.

Specifically, the Secretariat submits for the Parties' consideration a request to extend the financial deadline for **C\$368,550** from June 2014 (for the expenditure of 2013 project funds) **until 30 June 2015**. The amounts to be extended by task and the corresponding rationale are provided below. The associated draft Council Resolution would transfer C\$368,550 to year two to ensure the completion of these activities.

### **Project 10: Improving the Economic and Environmental Performance of the North American Truck and Bus Manufacturing Supply Chain (total to extend: C\$45,000)**

#### **Task 1: Build a suppliers partnership(s) and a framework for the bus and truck manufacturing OEMs and suppliers in the three countries**

##### ***Subtask 1.3 Meetings to define sustainability challenges and opportunities, specific objectives and obtain commitments***

- Scheduled side-meetings to relevant conferences can only take place in September 2014 (Suppliers Partnership Innovation Summit), November 2014 (ExpoTransporte) and March 2015 (Green Truck Summit).
  - Action: Extend funds until 30 June 2015. Activity expected to be completed by 31 March 2015 (C\$45,000).

### **Project 11: Enhancing Environmental Law Enforcement in North America (total to extend: C\$148,500)**

#### **Task 1: Implementation of the intelligence-led project, including planning, coordination, execution, and monitoring and controlling of the project and its components**

##### ***Output 1.1.1 Implementation of trilateral protocols and procedures for information sharing***

- The Enforcement Working Group (EWG) is discussing how to proceed with this task.

- Action: Extend the use of these funds until 30 June 2015 (C\$19,500).

*Output 1.1.2 A document including recommended practices for the use of covert computers and online research.*

- This activity is underway, however additional time is needed to complete.
  - Action: Extend the use of funds until 30 June 2015. Activity expected to be complete by 30 November 2014 (C\$15,000).

*Output 1.1.4 Deliver computer forensics training.*

- Training is being discussed for June 2014 however it is uncertain whether this deadline can be met due to availability and international travel approval delays.
  - Action: Extend the use of funds until 30 June 2015 (C\$25,000).

*Output 1.1.6 A document with recommended practices for coordination of intelligence and operations units and dissemination of that information.*

- The terms of reference to implement this activity are being refined. Additional time is needed to complete the document.
  - Action: Extend the use of funds until 30 June 2015. Activity expected to be completed by 31 December 2014 (C\$30,000).

**Task 2: Address challenges and opportunities of the regulatory and enforcement documents delivered by the EWG**

*Output 2.1.1 Implement recommendations from the reports on e-wastes, ODS, and hazardous waste, including information and expertise sharing.*

- The EWG is refining the details on the implementation of this activity.
  - Action: Extend the use of funds until 30 June 2015 (C\$14,000)

**Task 3: Support collective efforts to enhance environmental and wildlife enforcement in North America**

*Output 3.1.2 Four face-to-face meetings to review implementation of the project. Meetings will provide training, information and expertise sharing, and webinars in preparation for targeted meetings, including those of the NAWEG.*

- Definition of the scope and participation for these meetings are being discussed by the EWG. Potential meetings include: 1) Wildlife operational meeting in Texas (cybersecurity training component) and 2) NAWEG meeting.
  - Action: Extend the use of funds until 30 June 2015 (C\$45,000)

**Project 12: Environmentally Sound Management of Selected End-of-Life Vehicle Batteries, Including Spent Lead-Acid Batteries (SLABs), in North America (total to extend: C\$98,050)**

**Task 1: Develop technical guidelines on best practices for environmentally sound management for processors of SLABs**

*Output 1.1.1 Draft ESM technical guidelines for processors of SLABs.*

- Consultant is performing the work according to the contract; however, additional time is needed to complete all the activities.
  - Action: Extend funds until 30 June 2015. Activity expected to be completed by 31 December 2014 (C\$16,890).

**Task 2: Examine potential releases and approaches to quantify releases of lead from secondary lead smelters and other facilities that process SLABs, with a focus on Mexico**

***Subtask 2.1 Analysis of potential releases of lead and approaches to quantify releases of lead from SLAB processing facilities.***

- A request for proposals for consulting services for this activity was posted on the CEC website. No proposals were received and the Parties are reevaluating how to proceed with this task.
  - Action: Extend to 30 June 2015 expenses for this task (C\$62,270).

**Task 3: Undertake a preliminary analysis of the uses, end-of-life management and potential risks of the major non-SLAB batteries that are currently in use for hybrid and electric vehicles**

***Subtask 3.1 Conduct a preliminary analysis of the use and end-of-life management of batteries used in hybrid and electric vehicles, including an examination of current and prospective best practices and technologies that support environmentally sound management.***

- An extension is needed to complete the publishing of the report.
  - Action: Extend funds to 30 June 2015. Activity expected to be completed by 31 December 2014 (C\$4,520).

**Task 4: Translate and publish the study “Quantitative Characterization of Domestic and Transboundary Flows of Used Electronics,” previously included in the Sound Management of E-waste in North America project, completed under the 2011–2012 CEC Operational Plan**

***Output 4.1.1 Spanish/French translation and publication of the final version of the study reviewed and cleared by Party-leads and the Secretariat.***

- Both the Secretariat and the Parties are waiting the US EPA approval to proceed with the publishing of the report.
  - Action: Extend funds to 30 June 2015. Activity expected to be completed by 31 December 2014 (C\$14,370).

**Project 14: North American Collaboration for Conservation of Transboundary Protected Areas (total to extend: C\$45,000)**

**Task 2: Implement priority conservation and monitoring activities**

***Subtask 2.1 Implement recommended conservation actions and monitoring to improve landscape and community resilience***

- Due to seasonal river conditions, completion of river bank restoration and monitoring in Terlingua Creek must occur in November 2014, instead of May 2014. This recommendation is based on the expertise from National Park Service managers and restoration experts.
  - Action: Extend funds to 30 June 2015. Activity expected to be completed by 31 March 2015 (C\$45,000).

**Project 15: Enhancing Trilateral Understanding of Chemicals in Products in North America (total to extend: C\$32,000)**

**Task 1: Gather information on emerging flame retardants of common interest used in products in the North American market to support risk assessment and risk management efforts (where warranted)**

*Subtask 1.1 Gathering and exchange of information on emerging flame retardants of common interest and their use in products.*

- Additional time is needed to prepare for and conduct initial product testing for flame retardants. The scoping document identifying products to be targeted for testing is expected in May 2014. This will not allow sufficient time to issue a request for proposals and contract another consultant to carry out the initial product testing prior to 30 June 2014. This extension will also enable a better assessment of the results of this project's first phase in order to provide input to the second phase in year two.
  - Action: Extend funds until 30 June 2015. Activity expected to be completed by 30 August 2014 (C\$32,000).